

## **PCG Alert**

**March 31, 2022**

### **Payroll Overpayment Workshops**

**Please forward this alert to those in your Organization who need this information:**

The Payroll Compliance Group is offering two **virtual** Payroll Overpayment Workshops

Who should attend: Individuals new to the overpayment process or who wish to sharpen PayBreeze skills

Date: April 20, 2022, or May 3, 2022

Time: 8:30 AM to 12:30 PM

The workshop will focus on the Payroll Overpayment procedure. It will include hands-on practice with Pay Breeze using various scenarios of overpayment, payroll repayment worksheet completion and repayment forms review.

**Registration is through the Delaware Learning Center and the title of the workshop is “Payroll Overpayment Workshop”. Availability is limited and is on a first come, first served basis.**

To access the Delaware Learning Center, follow this link:

[State of Delaware - Department of Human Resources](#)

PCG Alerts are posted on the DOA Website:

[Alerts - Division of Accounting - State of Delaware](#)

Contact the FSF Service Desk for assistance or questions:

[FSF\\_Training\\_Registration@delaware.gov](mailto:FSF_Training_Registration@delaware.gov)